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### ***Professional Summary***

Finance professional with excellent analytic and creative problem solving skills. Highly professional in creating advanced spreadsheet and data management. Demonstrate a drive for success and a passion for growth and development. Maintain the highest level of accuracy, precision and confidentiality. Highly organized who wants to make a difference in your life and work. Strong Corporate Finance skills and computer proficiency in a variety of software and programs. Exceptional leader and motivator to medium or large groups. A team player who can easily train and direct others. Possess a unique combination of technical, analytical, and management skills with a great attention to detail. Quick learner who readily accepts a challenge and responds to problem situations. Demonstrated record of success in:

Database Management	Budgeting & Forecasting
Financial Reporting	Cost/Benefit Analysis
Sales Compensation Planning	Strategic Planning
P&L and Margin Analysis	

### ***Career Progression***

**Symantec Corporation, Mountain View, CA**

**September 2013 – January 2014**

**Consulting Project – Senior Financial Data Analyst**

- Business partner with IT management in developing forecast detail by project and supporting FY15 budget while meeting with management and assess opportunities.
- Consolidate and communicate financial data to Corporate Finance.
- Support IT management by gathering data from internal sources, understand gaps in data and drive to solution to provide financial analysis of the cost drivers of Symantec applications.
- Collect and analyze cost of Symantec Global IT applications.
- Process improvement, documentation and analysis.
- Assist with system upgrades and enhancements.
- Ad hoc analysis and management reporting.

**Intuit - Mountain View, CA**

**January 2013 – May 2013**

**Consulting Project – Senior Financial Data Analyst**

- Collaborated with Intuit senior sales management and senior finance to understand companywide key business drivers and associated leading and lagging indicators.
- Developed central repository with library of Intuit financial reports.
- Provided consulting and strategic support to management, including the preparation of executive level presentations.
- Proactively analyzed, quality control, validation and developed current and future reporting needs for management.
- Gather data from internal and external sources, understand gaps in data, and drive to solutions to provide solid financial analysis.
- Created history with manual work from snapshots.
- Automation of reports & dashboards, as appropriate to drive efficiency and productivity.
- Financial planning and reporting and data analysis.
- Provided detail analysis of cost drivers of each function.
- Building dashboards for SaaS related products.
- Ad hoc projects and analysis.

**Hitachi Global Storage Technologies – San Jose, CA  
Consulting Project – FP&A Senior Financial Analyst**

**August 2012 – January 2013**

- Provided financial partnering to WW Sales and Finance function by developing monthly/quarterly spending outlooks and forecast, uploading into Hyperion, financial management reporting and presentation, implementation of long term plans, Opex and headcount analysis, assessed risk/opportunities and developing plans to minimize exposure and enhance opportunities.
- Provided detail analysis of cost drivers of each function.
- Performed month-end close and in depth and detail variance analysis of actual vs. forecast and plan.
- Responsible for generating headcount report and maintains headcount dashboard for management.
- Trained finance staff.
- Developed desktop procedure documentation and process improvement.

**Polycom Inc., San Jose, CA  
Consulting Project – FP&A Senior Financial Analyst**

**June 2012 – August 2012**

- Provided business support to Sales function by creating ongoing periodic reporting, inclusive of actionable analytics.
- Monitored financial performance, highlight trends across key performance indicators and analyzed anomalies to identify root cause.
- Provided consulting and strategic support to management, including the preparation of executive level presentations.
- Served as support liaison with the Corporate Consolidations organization for all sales specific planning, forecasting and reporting matters.
- Partnered with global business teams to provide prudent fiscal oversight.
- Oversee continual process improvements related to budgeting, forecasting, and reporting procedures.
- Supported Sales by developing department headcount, capital forecast and mid-year planning.
- Assisted in month-end close, Statement of Work/PO review and contacted vendor for pricing.
- Created financial models and ad-hoc analysis.
- Month-end close, accruals activities.

**Tibco Software Inc, Palo Alto, CA  
Consulting Project – Senior Financial Analyst**

**November 2011 – January 2012**

- Audit year-end commission for 40+ plans while creating financial models to test accuracy of sales commission.
- Created financial models for commission calculation.
- Identified and communicated with the commission analysts any audit findings.
- Supported Financial Analyst by reconciling commission data for accruals purpose.
- Process improvement and documentation and ad hoc projects and analysis.

**Cisco Systems, San Jose, CA  
Consulting Projects – Sr. Financial Analyst**

**January 2010 – September 2011**

- Supported project management in the Data Center space, IT Finance, Procurement, Planning, and Operations team to drive critical projects on time and within the budget while meeting key business capabilities.
- Create, track and managed the overall accounting project/program portfolio and created project matrix.
- Prepared and evaluated vendor pricing methodology and provided pricing alternatives.
- Prepared Opex and capex forecast, month/quarter end close, analyzed actuals vs. commit and created detailed analysis with risk/opportunity commentary and drove saving opportunities with business partners.
- Managed software asset by creating PO; contact vendor for pricing, tracking PO, developed amortization schedule and made sure all financial impact were reported to the management.
- Supported Sales Finance team by preparing sales bookings forecast, analysis and strategic planning

and reporting.

- Business partnering and liaison with department managers and worldwide corporate finance by analysis, risk assessment and interpreting operating results and provided recommendations to reduce cost and improve profits.
- Performed ad-hoc finance, operational, and strategic analyses as necessary.
- Analyzed and interpreted significant variances of actual spend to forecast and provided recommendations to reduce cost and improve profits.
- Evaluated effectiveness of programs and made recommendations. ROI and cost benefit analysis and created financial models.
- Customer P&L and margin analysis and reporting.

**Motorola/Good Technology Group, Santa Clara, CA (software division)      April 2006 – March 2009**  
**Senior Financial Analyst**

- Partnered with and proactively supported Sales, Marketing, R&D, IT, Facility, Legal, Finance, HR and Operations in all areas of forecast, budgeting, and strategic planning with subsequent written in-depth analytical reports and presentations.
- Performed ROI analysis.
- Manage monthly benefit close and benefit allocation process.
- Review and managed license contracts and provided recommendations to management.
- Managed purchase requisitions.
- Provided analytical and planning support for business decisions, resource planning and other project analysis including long term financial modeling, strategic investment and various financial analysis.
- Led and executed month and quarter end close including; accruals, balance sheet reconciliation to meet departmental and corporate goals.
- Managed IT allocation process and prepared management reports and made presentations on study results.
- Developed and improved on existing reporting/process/tools to understand the performance of the departments and to highlight and propose potential improvements.
- Supervised a staff of one analyst.
- Lead acquisition team and accounting process.

**Applied Materials, Visa USA, Chevron/Texaco, Wells Fargo, Applied Bio Systems      2002 - 2006**  
**Consulting Projects: Senior Financial Analyst**

- Provided business partnership and support to R&D, IT, Facilities, and VP of Financial Planning.
- Managed financial systems including transition from legacy systems to Hyperion Planning.
- Managed Applied Materials fixed asset and creating reports for the management review.
- Developed and consolidated forecast and capital for submissions to head quarter, in support of Corporate Resources Organization.
- Managed Hyperion Planning and Essbase systems and assumed super user role.
- Responsible for maintaining cost center structures and ensure consistency of data across the systems.
- Created complex financial models in areas of cash flow forecasting and long-term financial planning.
- Provided recommendations to senior management regarding financial issues and trend analysis.
- Managed and provided analytical and decision support to the global business planners in the development of significant projects including review of major capital expenditure requests to ensure strategic fit and consistency.
- Developed templates, provided guidance, and assist regions in the business planning process.
- Managed projects related to network connectivity and acquisitions.
- Developed business case.
- Managed project sizing and developed pricing for network products.
- Managed and maintained critical master data associated with products and other financial structure.
- Performed data mining and analysis, interpretation, validation and reporting.
- Managed and improved processes and procedures.

**Sun Microsystems Inc, Palo Alto, CA**

**August 1995 - November 2001**

**Senior Financial Analyst - Global Sales and Services, G&A Organization**

- Responsible for developing and maintaining compensation planning, budget, forecast, performance measurements and variance analysis for the Global Sales Operations and IT group.
- Partnered with global sales and marketing management providing training and consulting to ensure better control and management of budgets at each level.
- Managed global sales compensation plan including incentive programs across all countries and territories.
- Simplified forecasting and planning and created clear guidelines for sales personnel.
- Developed and maintained a quarterly industry revenue report for use by external industry analysts for review of Sun Microsystems performance.
- Led and executed month and quarter end close and balance sheet reconciliation to meet departmental and corporate goals.
- Managed both software and hardware capital budget of approx. \$150M for all Sun US campuses and buildings.
- Partnered with Facilities in managing capital budget.
- Prepared annual and mid-range plan of approx. \$80M in spending for a staff of 350 IT analysts.
- Developed and managed cost chargeback methodology allowing corporation's occupancy cost to be allocated to the operating units in a manner consistent with external market models.
- Received Certificate of Recognition for extensive improvement to cost chargeback billing system.
- Managed IT projects and ROI analysis.

### ***Education***

California State University, Sacramento, CA

B.S. Business Administration & Management Information Systems with concentration in Finance

Damavand American College, Iran

B.A. English Literature and Translation

### ***Computer Skills***

Oracle financials, Hyperion Essbase, SAP, Business Objects, Microsoft Excel, Word, Power Point, Ariba, Microsoft Outlook, Lotus 123, Lotus Notes, People Soft financial products, TM1